

Parish Advisory Council Meeting Minutes for 1 Mar 2026

Attendance

Fr. Bob
Don Wilke
Kathy Vandenburg
Debbie Marino
Stuart Lewis
John Rafferty
Brian Lastrom
Greg Sharpe
Karen Booth
Bia Rodriguez
Robert Menard
Jeremy Schnurbusch

1. Fr. Bob opened the meeting with a Hail Mary.
2. Attendance was taken.
3. No minutes from the previous meeting were available for approval. Tabled until next meeting.
4. John Rafferty opened with a discussion of meeting dates. April 26 was settled on as the next meeting due to May 3 conflicting with 1st Communion. John also reported that the Parish Office requested that PAC meet in the old parish hall through the end of the year.
5. Staff Updates – Karen Booth
 - a. 6 applied for the office admin position. 2 were interviewed. Kristina Sharpe was selected.
 - b. Krista Pearce is moving on from Youth Ministry.
 - c. The Facility Manager is learning the security/automated lock system for the facilities and will be responsible for managing, along with Kristina Sharpe who will be trained.
 - d. Building update – Facility manager has been busy working on a ticketing system to allow better tracking of issues.
 - e. Lenton Soup Nights – this is the 21st year. Attendance is usually 2x the number signed up. Children’s stations were added and start at 5:30. A request was made to have the parish hall unlocked around 5:15 so parents attending Children’s stations could drop off soup/food beforehand.
 - f. MardiGras 5K – numbers will be reported at the next meeting.
 - g. Grants – 2x grants submitted with a goal of adding a video and intercom system to the facilities for added security and awareness of visitors.
 - h. Security Committee – Mark Lee and Tom Martin from the diocese met with PAC members to discuss security system and will help determine roles and responsibilities for security committee members.
6. Bia Lima recapped the spirit night at Papa’s Smokehouse. \$450 was raised plus an additional check for \$100.

7. Old Business

- a. MardiGras 5K – John recapped that one food truck did not show for the event. There were light lines at the coffee and kona ice trucks. There was a question regarding some of the proceeds from the food trucks coming back to the parish, but due to light lines a decision was made to not request a donation.
- b. John Rafferty highlighted that the Knights of Columbus are able to cover insurance requirements for parish events with no additional cost.
- c. Karen Booth reported that there was a security incident during childcare for the 5k run. A side door was propped open during the event.
- d. There was a brief discussion an additional presence on campus when parishioners are arriving for mass, particularly greeters or monitors in the parking lot similar to greeters in the Narthex.
- e. Karen Booth reported that the Diocese is aware of a request for a playground, however more research is needed.
- f. John Rafferty recapped the soup night hosted by the PAC, with a good job to Steve Wolfrum on the grilled cheese station.
- g. Fundraising Committee
 - i. Stuart Lewis reported that the first fish fry is scheduled for 27 March from 4-7pm. The KoC will be selling tickets following all masses starting the weekend of 7-8 March. \$12 for adults, \$8 for kids 12 and under, with a maximum of \$48 per family. Event will be advertised via FlockNotes, Parish Facebook, and the Bulletin. The volunteer sign-up sheet was passed around, and a discussion regarding High School students volunteering for service hours which was deemed as ok. The menu will be fried fish, baked/broiled fish, coleslaw, grilled cheese, and tomato soup served by servers in buffet line. It is not all you can eat. Dine in and carry out available. There was a brief discussion regarding fish fries conflicting with Lenton Soup Nights, which was tabled for more discussion in the future.
 - ii. Building Rental Fees – John Rafferty will set up a meeting to discuss the current structure, and recommendations for a fee structure.

8. New Business

- a. Parish Outreach – NSTR
- b. Priscilla Circle
 - i. Holy Smokes is April 19. Meeting scheduled at 3pm at 3rd Planet to discuss details.
 - ii. Meeting 2x per month for Rosary group at Abram's Park. Would be nice to host at the church if we had a playground.
 - iii. KoC is hosting their 3rd Planet event on Saturday, Mar 14.
 - iv. A flyer is going out in the welcome baskets including Priscilla Circle information.
 - v. Greg Sharp suggested some fundraiser money be allocated to offset the Youth Ministry Steubenville retreat. Bia Rodriguez stated that they plan to with the Papa's Smokehouse funds. Recommendation was made to

allocating fundraising funds towards Steubenville through June, then allocate 100% towards the building fund.

- c. Ushers / Greeters – No report.
- d. OCIA
 - i. Stuart Lewis reported that COR sent 4 catechumens and 6 candidates to be presented to Bishop Wack. The elect will participate in The Scrutiny, and be initiated at the Easter Vigil on Apr 4.
- e. Finance
 - i. Catholic Sharing Appeal – This years goal is \$81k, with pledges of \$91k, and \$73k received. 165/525 families have contributed thus far.
 - ii. Building loan – Beginning balance \$1.978M. Current balance \$1.851M. The building campaign runs through Feb 2029.

9. Fr. Bob

- a. Confirmation: 325 attended, 40 confirmed.
- b. The 5k was a big success.
- c. Ash Wednesday – 620 people attended across the masses.
- d. Reconciliation Service – 100 people attended.
- e. Total weekend attendance of 806 people.
- f. Fr. Bob lead a closing prayer.